

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

PUBLIC SERVICES - Revision of Pay Scales - Recommendations of the Pay Revision Commission, 2005 on Special Pays to Typists/Stenographers and Typist-cum-Assistants in Secretariat - Orders - Issued.

FINANCE (TA) DEPARTMENT

G.O. Ms. No. 259

Dated: 15-10-2005.

Read the following:

1. G.O.Ms.No.134, Finance and Planning (FW:TA) Department, dated: 26-08-1999.
2. G.O.(P) No.511, Finance (TA) Department, dated:11-06-2004.
3. G.O.(P)No.213, Finance (PC-I) Department, dated: 27-08-2005.

ORDER:

According to the Government Orders first read above, Special Pays are admissible to Typists/Stenographers at different rates specified therein depending upon their technical qualifications.

2. In the Government Order second read above, orders were issued based on the recommendations of the Anomalies Committee.

3. In the Government Order third read above, based on the recommendations of the Pay Revision Commission 2005, orders were issued implementing the Revised Pay Scales 2005.

4. The Pay Revision Commission 2005, in its report on Special Pays, has recommended enhancement of the existing rates of Special Pays to Typists/Stenographers.

5. The recommendations of the Pay Revision Commission 2005, have been accepted by Government. Accordingly Government have decided and hereby sanction revised rates of Special Pay for possession or acquisition and use of Typewriting, Shorthand and High Speed in Shorthand in English, Telugu and Urdu as indicated in the Annexure to this order, in supercession of the earlier orders. These orders are applicable to Typists, Typist-Cum-Assistants in Secretariat, Stenographers, Junior Stenographers, Senior Stenographers, Special Category Stenographers, Personal Assistants, Private Secretaries to Chief Secretary to Government/ Principal Secretaries to Government/Secretaries to Government; Reporters of Legislature, Reporters of Shorthand Bureau of Police Intelligence Department and Court Masters of High Court / Lok-Ayukta/ Andhra Pradesh Administrative Tribunal who are at present in receipt of Special Pays.

6. The drawal of this Special Pay in respect of the above employees who are qualified in Telugu and Urdu Typewriting and or Shorthand in addition to English Typewriting and Shorthand will be subject to the condition that they should have passed the examination conducted by the State Board of Technical Education and Training or by any appropriate authority recognised by the Government of Andhra Pradesh.

7. These orders shall come into force with effect from the date of issue of this G.O.

8. Necessary amendments to the Andhra Pradesh Manual of Special Pays and Allowances will be issued in due course.

9. The G.O. is available on Internet and can be accessed at the address <http://www.aponline.gov.in>

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

RANJEEV R. ACHARYA
SECRETARY TO GOVERNMENT (FP)

ANNEXURE
to G.O.Ms.No.259, Finance (TA) Department, dated: 15-10-2005
Special Pays

| Sl.No. | Department & Category | Existing Rs. | Revised Rs. | Remarks |
|---|--|---|---|--|
| I. Typists (including Typists-cum-Assistants) | | | | |
| | i) Lower Grade in English | 50/- p.m. | 65/- p.m. | |
| | ii) Lower Grade in Telugu/Urdu | 65/- p.m. | 75/- p.m. | |
| | iii) Higher Grade in English | 75/- p.m. | 100/- p.m. | |
| | iv) Higher Grade in Telugu/Urdu | 85/- p.m. | 115/- p.m. | |
| | v) Lower Grade in both English and Telugu/Urdu | 110/- p.m. | 135/- p.m. | |
| | vi) Lower Grade in Telugu/Urdu plus Higher Grade in English or Lower Grade in English plus Higher Grade in Telugu/Urdu. | 125/- p.m. | 150/- p.m. | |
| | vii) Higher Grade in English plus Higher Grade in Telugu/Urdu. | 140/- p.m. | 160/- p.m. | |
| II. Stenographer: | | | | |
| | i) Lower Grade in English Shorthand | 50/- p.m. | 65/- p.m. | |
| | ii) Lower Grade in Telugu/Urdu Shorthand | 60/- p.m. | 75/- p.m. | Stenographers who have both Shorthand and Typewriting qualifications may be allowed Special Pays for both the qualifications in accordance with the rates prescribed |
| | iii) Higher Grade in English Shorthand | 75/- p.m. | 100/- p.m. | |
| | iv) Higher Grade in Telugu/Urdu Shorthand | 80/- p.m. | 110/- p.m. | |
| | v) Lower Grade in both Telugu/Urdu and English Shorthand | 100/- p.m. | 125/- p.m. | |
| | vi) Lower Grade in Telugu/Urdu Shorthand and Higher Grade in English Shorthand or Lower Grade in English Shorthand and Higher Grade in Telugu/Urdu Shorthand | 110/- p.m. | 135/- p.m. | |
| | vii) Higher Grade in Shorthand in both Telugu/Urdu and English | 130/- p.m. | 150/- p.m. | |
| | viii) High speed of 150 words per minute in English Shorthand | 325/- p.m. (Persons drawing this Spl. Pay shall not be eligible for Spl. Pay of Stenographer.) | 350/- p.m. (Persons drawing this Spl. Pay shall not be eligible for Spl. Pay of Stenographer.) | |
| | ix) High Speed of 180 words per minute in English Shorthand | 375/- p.m. (Persons drawing this Spl. Pay shall not be eligible for Spl. Pay of Stenographer.) | 400/- p.m. (Persons drawing this Spl. Pay shall not be eligible for Spl. Pay of Stenographer.) | |
| | x) High Speed of 80 words per minute in Telugu Shorthand/Urdu Shorthand | 375/- p.m. (Persons drawing this Spl. Pay shall not be eligible for Spl. Pay of Stenographer.) | 400/- p.m. (Persons drawing this Spl. Pay shall not be eligible for Spl. Pay of Stenographer.) | |