

**GOVERNMENT OF ANDHRA PRADESH  
FINANCE (DCM.II) DEPARTMENT**

**Circular.Memo.No.10783-C/321/DCM-II/2010,**

**Dated: 13-06-2012.**

Sub: Ban on purchase of new vehicles-Procedure for hiring of the vehicles and enhancement of hiring charges-Further Instructions –Issued.

- Ref:
1. G.O.Ms.No.5, Fin. & Plg. (FW.W&M) Dept., dated.04.01.1994.
  2. G.O.Ms.No.333, GA (OP.II) Dept., dated.31.07.1997.
  3. Circular.Memo.No.3813/644/A2/W&M/1998, dt.08.01.1999 of Fin & Plg. (FW.W&M) Department.
  4. Circular.Memo.No.164-B/25/A2/W&M/2000, dt.28.02.2000 of Fin & Plg. (FW.W&M) Department.
  5. Memo.No.19026/OP.II/A1/2001, GA (OP.II) Dept.dt.7-7-2001
  6. Circular.Memo.No.30692/1116/A2/W&M/2002, Finance (W&M) Department, dated.22.04.2003.
  7. Circular.Memo.No.13667-B/524/A2/W&M/2007, Finance (W&M) Department, dated.21.06.2007.
  8. Circular.Memo.No.1320/659/A2/W&M/2007, Finance (W&M) Department, dated.11.12.2007.
  9. Representation dt.09.12.2010 from Sri R. Krishnaiah, President, AP BC Welfare Association, Hyd.
  10. Letter.No.6905/C1/2007, dated.04.08.2011 from Transport Commissioner, AP, Hyderabad.

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In the reference 1<sup>st</sup> cited, orders have been issued imposing ban on purchase of new vehicles by the Government Departments /Government affiliated Organizations and prescribing the procedure to be followed for hiring the private vehicles in case of extreme necessity.

2. In view of increase in diesel rates, driver's salary and maintenance charges etc. the issue of enhancing hiring rates was examined in consultation with the Transport Commissioner, AP Hyderabad.

3. After careful examination, the Government hereby revise the hiring charges fixed in the reference 8<sup>th</sup> cited as indicated below which includes Petrol, Driver Bata and Maintenance charges.

Sl. No.	Area	Hire Charges
1.	Districts	Rs.24,000/- for 2,500 K.Ms
2.	Major Cities (i.e. Greater Hyderabad Municipal Corporation, Vijayawada, Guntur & Visakhapatnam)	Rs.25,000/- for 2,500 K.Ms
3.	Delhi	Rs.26,000/- for 2,500 K.Ms

4. The above revised hire charges shall come into force with effect from **1<sup>st</sup> June, 2012.**

5. For hiring charges exceeding 2,500 K.Ms, specific sanction of Finance (DCM-II) Department have to be obtained through the concerned Administrative Department of Secretariat with proper justification along with logbook particulars.

6. The following instructions have to be necessarily followed at the time of hiring of private vehicles:

- i) The private vehicles, which are registered as a Taxi can only be hired for Government duty.
- ii) The Owner of the vehicle hired for Government duty should produce the pollution control certificate for every six months.
- iii) The owner of the vehicle hired for Government duty should produce the valid documents like permit, fitness certificate, issuance, tax etc., for plying for hire.\
- iv) The owner of the vehicle hired for Government duty should also produce the Professional Driving License with badge of the Driver proposed to be engaged.

(P.T.O)

7. All Departments of Secretariat and Heads of Departments and all sections in Finance Department are requested to follow the above instructions and also follow the instructions issued in the reference 1,2 and 5<sup>th</sup> cited while hiring the private vehicles for Government duty.
8. The Treasury Authorities are advised not to admit the bills pertaining to hire charges in respect of vehicles whose hiring has not been concurred by the Finance Department.
9. This order is available in the Internet and can be accessed at the address <http://www.aponline.gov.in> and [www.apfinance.gov.in](http://www.apfinance.gov.in).

**PUSHPA SUBRAHMANYAM**  
**PRINCIPAL SECRETARY TO GOVERNMENT (IF)**

To

All Departments of Secretariat (With a request to communicate the Memo to all Organizations/Institutions under their control)  
The Secretary, Public Enterprises Department (with request to bring it to the notice of all Public Enterprises in the State)  
The Secretary, Higher Education Department (with a request to inform all the Universities)  
The Chairman, State Council of Higher Education.  
All Heads of Departments  
All District Collectors  
The Transport Commissioner, AP, Hyderabad  
The Superintendent, P.W.D. Workshop, Hyderabad  
The Registrar, AP High Court, Hyderabad  
The Registrar, AP Administrative Tribunal, Hyderabad  
The Secretary, AP Public Service Commission, Hyderabad  
The Accountant General, AP, Hyderabad  
The Director of Treasuries and Accounts, AP, Hyderabad (with a request to communicate the Memo to all DDs, ATOs & STOs under his control)  
The Director of Works & Projects, AP, Hyderabad (with a request to communicate the Memo to all JDs, PAOs & APAOs under his control)  
All District Treasury Officers  
The Pay & Accounts Officer, Hyderabad  
All Zilla Praja Parishads  
All Municipalities /Municipal Corporations  
All Officers and Sections in Finance Department  
Copy to SF/SCs.

**//FORWARDED:: BY ORDER//**

  
**SECTION OFFICER**