

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Administrative Reforms – Delegation of Financial Powers to Head of Departments, Regional Officers and District Officers and Unit Officers in respect of certain Common Items of expenditure-Enhancement of Financial Powers on certain Common Items of expenditure-Orders-Issued.

FINANCE & PLANNING (FW:ADMN.I.TFR) DEPARTMENT.

G.O.Ms.No148.

Dated 21/10/2000.

Read the following:-

1. G.O.(P) No,703,Genl.Admn.(AR & T.I) dept.dt.4-12-1978.
2. G.O.Ms.No.215 Fin & Plg(FW .A & L) Dept.dt.14-9-1983
3. G.O.Ms.No.102 Genl.Admn.(AR&T.I) Dept.dt.24-2-1986.
4. G.O.Ms.No.490 Genl.Admn.(AR&T.Desk) Dept.dt.28-9-1994
5. G.O.Ms.No.389 Genl.Admn.(AR&T.I) Dept.dt.4-9-1996
6. G.O.Ms.No.100 Genl.Admn.(AR&T.I) Dept.dt.18-3-2000

ORDER:

Orders were issued in the Government Order 6th read above, constituting a Committee consisting of Special Chief Secretary & Chief Commissioner, Land Administration as Chairman and Secretary to Government (Coord) General Administration Department as Convener, Prl. Secretary to Government, Revenue Department, Prl. Secretary to Government, Finance and Planning (FW) dept and Prl. Secretary to Government Panchayat Raj & Rural Development (RD) Department as Members to examine and to suggest further enhancement of delegation of Financial Powers. The said Committee has considered the existing Financial Powers as contained in the Government Orders 1st, 2nd & 5th read above in respect of some common items of expenditure to Departments of Secretariat, Heads of Departments, Regional Officers and District Officers and Unit Officers and made certain recommendations.

2. Government after careful consideration of the recommendations of the Committee for enhancement of the existing Financial Powers on certain common items of expenditure, have agreed to the recommendations of the Committee.
3. Government have accordingly, in pursuance of the decision taken in Para 2 above and in modification of the orders issued in the Government orders 1st, 2nd & 5th read above, fix the revised monetary ceiling limits of Financial Powers to be exercised by each authority as detailed in the Annexure to this order, subject to the following conditions:-

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1. The above delegation of financial powers is subject to availability of Budget provision.
2. Where already higher powers are delegated on certain common items of expenditure, such higher provision will continue.
3. Where higher powers are not delegated on certain common items of expenditure now the existing powers delegated earlier will continue.
4. Eligibility of the expenditure will be determined as per the existing guidelines and orders in force.
4. The Departments of Secretariat/Head of Departments and the District Collectors are requested to communicate these orders to the Regional Officers, District/Unit Officers and other Sub-Ordinate Officers under their administrative control for taking necessary action.
5. No Separate concurrence of the Finance & Planning (FW) Department is required to exercise the enhanced financial powers as stated in para (3) above, while issuing proceedings, this should be invariably mentioned by the concerned authority by quoting this G.O.
6. This Order comes into force with immediate effect.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

S.K.ARORA
PRINCIPAL SECRETARY TO GOVERNMENT

To

All Department of Secretariat

All Heads of Departments

All Collectors.

Copy to:

G.A.(AR & T.I) Department.

P.Ss. to Chief Minister/Chief Secretary to Government /Spl.Chief Secretary to Government . & Chief Commr. Of L.A.

P.Ss. to all Ministers.

SF/SCs.

// FORWARDED ::BY ORDER//

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SECTION OFFICER.

ANNEXURE to G.O.Ms.No148. FINANCE & PLANNING (FW:ADMN.I.TFR) DEPT. Dated 21/10/2000.

Sl. No.	Item of Expenditure	Ceiling Limits for Secretariat Depts / Heads of Depts./ Dist. Collectors.	Ceiling limits for Regional Officers	Ceiling limit for District (Other than Collectors) Unit Officers.
1.	Maintenance of Motor Vehicles (a) Light Vehicles (b) Heavy vehicles.	Full powers (Subject to Guidelines vide G.O.Ms.No.333.G.A(OP.II) Dept. date.31/7/1997) -do-	20,000 per vehicle. 40,000 per vehicle	20,000 per vehicle. 40,000 per vehicle
2.	Purchase of Stationary	Full Powers	Full Powers	Full Powers.
3.	Purchase of Steel & Wooden furniture:- (a)Purchase of Furniture (b)Repairs to Furniture	Full Powers Full Powers	50,000 5,000	10,000 5,000
4.	Rent for Office Building	Full Powers according to Plinth area values and rent assessment by R&B Dept. (Subject to following the instructions issued in G.O.Ms.no.35 Fin & Plg.(FW.EBS.PWD) dept. dt. 27/2/1997 read with Memo No. 127/R & E/97,dt.9.6.97)	Full powers according to Plinth area values and rent assessment by R& B Dept. (Subject to following the instructions issued in G.O.Ms.no.35 Fin & Plg.(FW.EBS.PWD) Dept.dt.27/2/1997 read with Memo No. 127/R & E/97,dt.9.6.97)	Full powers according to Plinth area values and rent assessment by R& b Dept. (Subject to following the instructions issued in G.O.Ms.no.35 Fin & Plg.(FW.EBS.PWD) dept.dt.27/2/1997 read with Memo No. 127/R & E/97.dt.9.6.97)
5.	Purchase of Bulbs & lamps.	Full Powers	10,000	--
6.	Light Refreshments	Rs.300/- at a time not exceeding Rs.2000/- per month.	200/- p.m	200/- p.m.
7.	Repairs to Type writers	Full Powers	Full Powers	Full Powers
8.	Condemnation of Vehicles	Full powers subject to technical Scrutiny by Public works Deptt. or Area Transport Officer.	Full powers subject to technical Scrutiny by Public works Deptt. or Area Transport Officer.	Full powers subject to technical Scrutiny by Public works Deptt. or Area Transport Officer.
9.	Repairs to Duplicators	Full powers	Full powers	Full powers
10.	Organization of Sports and Games	50,000	10,000	10,000

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Sl. No.	Item of Expenditure	Ceiling Limits for Secretariat Depts / Heads of Depts./ Dist.Collectors.	Ceiling limits for Regional Officers	Ceiling limits for District (Other than Collectors) Unit Officers.
11	Electrical installations. (a) For additional improvements and alterations to the existing electrical installations for each buildings and apartments in the compound. (b) Improvements, alterations and new installations to new buildings.	Full powers 1,00,000	5,000 50,000	5,000 50,000
12	Printing locally without referring to Govt. Press	Full powers	Full powers	Full powers
13	Visits of High personnel	Rs.5000/- on each occasion subject to a ceiling of Rs.50,000/-	No limit on occasion not exceeding 5,000 p.a.	No Limit on occasion not exceeding 5,000 p.a.
14.	Purchase of Non-Govt. publications relevant to Law and Administrative Management.	Full powers	5,000	5,000
15.	Crockery, Cutlery & Utensils (initial purchases)	5,000	1,000	1,000
16.	Printing and Binding	Full powers	Full powers	Full powers
17.	Purchase of wall clocks not exceeding one piece for each unit Office at a cost not exceeding	1,000	500	500
18.	Purchase of Fans	Full Powers	Full Powers	Full Powers
19.	Write off of various kinds (As amended in G.O.Ms/No.471 Fin(TM) dept.dt.3.9.2001)	5,00,000	--	--
20.	Air Coolers	Full powers	--	--
21.	Drawal of amounts on Abstract contingent bills	10,000	--	--
22.	Photographic charges	--	--	1,000
23.	Freight charges	Full powers	Full powers Subject to eligibility	Full powers Subject to eligibility.
24.	Apparatus, instruments and Machinery	Full powers	Full powers	Full powers
25.	Purchase of stores	Full powers	--	--
26.	Legal costs	Full powers	Full powers	Full powers
27.	Expenditure on Exhibitions	Full powers	--	--

Sl. No.	Item of Expenditure	Ceiling Limits for Secretariat Depts / Heads of Depts./ Dist.Collectors.	Ceiling limits for Regional Officers	Ceiling limit for District(Other than Collectors) Unit Officers.
28.	Maintenance of Residential and non-residential buildings of prisons Department.	Full powers	--	--
29.	Petrol, Oil, Lubricants	Full powers	Full powers	Full powers
30.	Maintenance of computers	Full powers(Through APTS or original Manufacturer)	Full powers(Through APTS or original Manufacturer)	Full powers(Through APTS or original Manufacturer)
31.	Maintenance of Xerox Machine.	Full powers	Full powers	Full powers
32.	Maintainance of Fax machine	Full powers	Full powers	Full powers
33.	Purchase of Computer / Fax Machine Stationary (Printer Ribbons, Heads, Cartridges, Floppies, CDs and Tapes etc.)	Full powers	Full powers	Full powers
34.	Air Coolers Repairs.	Full powers	Full powers	--
35.	Supply of Uniform cloth to Calss IV Employees	Full powers	Full powers	Full powers
36.	Telephone for connectivity purposes	Full powers	Full powers	Full powers
37.	Internet service charges.	Full powers	1,000	1,000
38.	Refreshments expenditure on visits of Official from other states	Full powers	1,000	500
39.	Purchase of batteries	Full powers	Full powers	Full powers
40.	Pest control Measures, Fire Alarm and Fire Extinguisher maintenance.	Full powers	Full powers	Full powers
41.	Electrical & net working works relating to computer ,Air conditioner and UPS equipment.	Full powers	Full powers	Full powers
42.	Courier charges.	Full powers	Full powers	Full powers
43.	Supply of Uniform cloth for Junior Forest Officers.	Full powers	Full powers	--