

**GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT**

ALLOWANCE - A. P. Traveling Allowance Rules - Traveling Allowance on tour -  
recommendations of the Pay Revision Commissioner, 1986 - Orders -Issued

**FINANCE & PLANNING (FIN.WING -TA) DEPARTMENT**

**G.O.Ms.No. 30.**

**Dated: 11-2-1987.**

Read the following :-

1. G. O. Ms. No.2801 Home (Pol.C) Dept., dt. 31-10-1955.
2. G. O. Ms. No. 215, Fin. & Plg. (TA) Dept., dt. 26-6-1981.
3. G. O. Ms. No. 320, Fin. & Plg.(TA) Dept., dt. 18-12-'81.
4. G. O. Ms. No. 45, Fin. & Plg.(TA) Dept., dt. 23-2-'82.
5. G. O. Ms. No. 227, Fm. & Plg. (TA) Dept., dt. 30-8-1982.
6. G. O. Ms. No.272, Fm. & Plg. (TA) Dept, dt.22-8-1984.
7. G. O. Ms. No. 28, Fm. & Plg. (TA) dept., 14-2-1985.
8. G. O. Ms. No. 288, Fm. & Plg. (PRC,I) Dept., dt. 17-11-86.
9. G. O. Ms. No. 291. Fin. & Plg. (TA) Dept, dt. 17-11-86.

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**ORDER:**

The Pay Revision Commissioner 1986, has reviewed the T. A. Rules and recommended on the following items:-

1. Revision of classification of officers into Grades.
  2. Revision of D. A. rates.
  3. Introduction of payment of lodging charges at specified places within the State and at places outside the State.
  4. Payment of conveyance charges at places outside the State.
  5. Removal of restrictions on allowing full D. A. for halts of more than 10 days while on tour.
  6. Removal of restriction for travel by A. C. II class sleeper chair.
  7. Abolition of payment of incidental charges when the Govt. Servants travel either by air or train.
  8. Uniform formula for reckoning day for calculating of daily allowance.
  9. Removal of restriction for payment of daily allowance for journeys beyond 8 kms and less than 32 kms performed by bus.
  10. Payment of boarding and lodging charges in addition to the daily allowance in respect of officers belonging to A. C. B. /Intelligence and other investigating agencies.
  11. Enhancement of mileage allowance for travel by motor car/motor cycle.
2. The Government after careful consideration have decided to accept the recommendations of the pay Revision Commissioner, 1986 in to except in the case of 1st class Railway Travel for which orders have been issued, in order ninth read above.
3. The classification of officers into grades and the rates of daily allowance within and outside the State shall be as indicated below:-

**GRADES AND RATES OF D. A.**

Grade	DA. for tours within the State	DA. for tours any place outside the state
GRADE - I Rs. 2690-4440 and above	Rs.40=00	Rs.60=00
GRADE - II Rs. 1330-2630 and above but below 2690-4440	Rs.30=00	Rs.45=00

GRADE - III Rest of the employees	Rs.25=00	Rs.30=00
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**LODGING CHARGES:**

4. Government servant, visiting Visakhapatnam, Vijayawada, Tirupathi and Warangal on official duty from outside the District concerned and Hyderabad from any place shall be eligible for reimbursement of the lodging charges as indicated below, subject to the fulfillment of the following conditions:

- i) On certification by the concerned touring officer that Government accommodation was not available.
- ii) Production of the original receipt from the lodging house (including the T. T. D. Guest House).

**Rates of reimbursement:**

- a) Grade I Not exceeding Rs. 60-00
- b) Grade II Not exceeding Rs. 40-00
- c) Grade III Not exceeding Rs. 20=00 Note:

In such cases the normal daily allowance shall be reduced by 25%.

**5. LODGING CHARGES FOR TOUR OUTSIDE THE STATE:**

Government servants visiting places outside the State shall be eligible for reimbursement of the lodging charges as indicated below subject to fulfillment of the following conditions.

- i) On certification by the concerned touring officer that Government accommodation was not available.
- ii) Production of the original receipt from the Lodging House.

**Rates of reimbursement:**

Grades	A-Class	B-Class	Other Classes
a)Grade-I Not exceeding	Rs.100=00	Rs.80=00	Rs.70=00
b)Grade-II Not exceeding	Rs.70=00	Rs.60=00	Rs.50=00
c)Grade-III Not exceeding	Rs.40=00	Rs.32=00	Rs.24=00

Note: 1)In such cases the normal daily allowance applicable to the place shall be reduced by 25%

2)For this purpose, the classification of places into A, B and other shall be as laid down by Government of India.

**6. Removal of restriction for drawal of full D. A.:**

The restriction for drawal of full daily allowance for the period of stay at one place for more than 10 days is hereby removed and all Govt. employees shall be eligible to draw full daily allowance for the entire duration of their tour.

**7. PAYMENT OF CONVEYANCE CHARGES:**

- (i) Government employees who go on official tour to Delhi and other places outside the State shall be eligible to claim actual taxi or auto fare if they travel by taxi from arrival point to place of stay and vice versa.
- ii) They shall also be eligible to claim actual taxi or auto fare subject to a maximum of Rs. 30/- per day for going to the offices of the Government of India and Ministries or any other office, on official work. Such officers will have to certify that Government vehicle was not provided to them and they have engaged taxi/auto.
- (iii) There shall be no reduction in daily allowance for claiming conveyance charges mentioned in this Para.

**8. TRAVEL BY TRAIN:**

Government servants drawing basic pay of Rs. 1220/- and above In the Revised Pay Scales, 1986 shall be eligible to travel by I class. All other employees drawing basic pay below Rs. 1220/- shall be eligible to travel by II class.

Note: 1) Officers eligible to travel by air are hereby permitted to travel by I class A. C.

2) Officers eligible to travel by I class are hereby permitted to travel by II Class A. C. Chair Car.

#### 9. DISCONTINUANCE OF PAYMENT OF INCIDENTAL CHARGES:

At present incidental charges are admissible in addition to train or bus fare, as per column (5) of G. O. (P) No. 344, Finance & Planning (TA) Department, dated 4-10-1977. Officers traveling by air, are eligible incidental charges as per sub-rule (3) of Rule 57 of the A. P. T. A. Rules.

The payment of incidental charges as mentioned above is here by discontinued.

10. The option to draw daily allowance or additional train fare available to certain categories of employees under Rule 26 including Police Personnel etc., as indicated in Annexure-I to A. P. T. A. Rules is hereby withdrawn. All the Government servants shall be eligible to draw Train/Bus fares plus one D. A. at ordinary rates.

#### 11. RECKONING A DAY FOR THE PURPOSES OF CALCULATION OF D. A.

The period of absence from headquarters of a Govt. employee for being eligible to draw D. A. irrespective of the mode of the travel shall be as indicated below: -

(i) A day should be reckoned as to cover 24 hours of absence from the Headquarters commencing from the minute the officer leaves the headquarters." The rates of D.A. shall be as follows : -

- |                                   |                   |
|-----------------------------------|-------------------|
| a) Absence of 12 hours and more   | 1 daily allowance |
| b) Absence of six hours and more  | 1/2 D. A.         |
| c) Absence of less than six hours | No. D. A.         |

This will apply to all modes of transport.

12. The restriction for claiming daily allowance in case of journeys performed by Bus beyond Skins/but less than 32 kms. is hereby removed. The employees who perform their journeys by bus, on tours, beyond 8kms. but less than 32 kms. are also eligible to claim daily allowance in addition to bus fares.

#### 13. MILEAGE ALLOWANCE:

The revised rates of mileage for travel by officers on to us in their own motor car/motor cycle/Scooter shall be as follows:

Motor Car	Motor Cycle/Scooter	Rs.2/-per K. M.	0-55 paise per K. M.
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14. Government also hereby order that the restriction for the officers who perform the tour to places exceeding 8 kms., but not exceeding 32 kms., but their own motor car to claim mileage, be removed. All the officers who perform their tours in their own cars to places exceeding 8kms. but not exceeding 32 kms. shall be eligible to claim mileage at Rs.2/- per K. M. subject to the condition that this mileage allowance does not exceed one full D. A. at ordinary rate to which the officer is entitled. Officers who are entitled to travel by Motor Car can also travel by Motor Cycle/Scooter and claim mileage allowance prescribed for journeys by Motor Cycle/Scooter, subject to the condition i.e., the mileage allowance does not exceed one full D. A.

15. These orders shall come into force with effect from 1-7-1986.

The claims already settled otherwise need not be reopened. Claims which are not preferred but are pending shall be admitted in audit in accordance with these orders in the case of journeys after 1-7-1986.

16. In so far as officers belonging to	Application of
A. I. S. who are in central scales of pay	these orders to
and the employees drawing the three Man	officers of A.I.S.
Committee Scales(A. P. revised pay	employees
Scales of 1976) the classification of	in the A. P.
Grades shall be as follows:	Revised Scales 1976.

- Officers of A. I. S. in Junior Time Scale shall come under Grade- II under these orders. They are eligible to I Class Railway travel.
  - Other Officers belonging to A. I. S. shall come under Grade-1 under these orders.
  - Employees drawing pay in the scale of Rs.700-1600 in the A.P. Revised pay Scales of 1976 shall come under Grade-11 under these orders.
  - Others drawing pay in the scale above Rs. 700-1600 in the A. P. Revised Pay Scales of 1976 shall come under Grade-1 under these orders.
- 17) Necessary amendments to the A P. T. A. Rules shall be issued in due course.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)**

P. S. KRISHNAN,  
Principal Secretary to Government.

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