

GOVERNMENT OF TELANGANA

ABSTRACT

Gram Panchayats – Gram Jyothi Programme - Empowerment of Panchayats for wholistic development of the Panchayats- Preparation of Village Development Plans – Comprehensive Guidelines - issued.

PANCHAYAT RAJ & RURAL DEVELOPMENT (PTS-III) DEPARTMENT

G.O.MS.No. 63

Dated:14.08.2015.
Read the following:-

- 1.Telangana State Panchayat Raj Act, 1994 (adopted vide GO.Ms.No 9 PR&RD (Mandal) Department dated 12.9.2014).
- 2.G.O.Ms.No.289 PR&RD (Pts-I) Department, Dt. 01-08-1997
- 3.GO.Ms.No 464 PR&RD (MDL.I) Dept. Dated 20-12-2013
- 4.Memo No. 6214/ Pts. III/ A1/ 2015 PR & RD (Pts III) Dept. Dated 04-08-2015

ORDER:

1. Instructions were issued for the improvement of civic amenities in Gram panchayats and preparation of decentralized development plans in gram panchayats vide reference third read above, in view of the decision of the government to launch Gram Jyothi – a program to empower gram panchayats, it is considered essential to prepare village development plans for each gram panchayats through a participatory approach involving the Panchayat, the self help groups, people and all interested in the wholistic development of the village.

2. Seven key areas covering the Drinking water and Sanitation Sector, Health and Nutrition Sector, Education, Infrastructure, Natural Resources Management, Agriculture, Social Security and Poverty Reduction have been considered to be critical for the wholistic development of the Gram Panchayat. Vide reference second read above instructions were given to constitute Functional Committees in the gram Panchayats. In the Context of the Gram Jyothi program which exclusively aims at empowering the Gram Panchayats, it is considered essential that Functional Committees be constituted as envisaged in the Gram Panchayat Act with a clear focus on actions to be taken and outcomes to be achieved. The Functional Committees shall also ensure the involvement of all the elected representatives and concerned stakeholders to focus on issues affecting the sector.

3. Enormous Social Capital in the nature of Self Help Groups (SHGs), Shrama Shakthi Sanghalu, Youth Groups, Community Based Organizations, Non-Governmental Organizations retired Government Servants and individuals having experience in various social sectors available within the Gram Panchayat needs to be harnessed at the Gram Panchayat level for maximising the much required synergy in developmental planning.

4. Section 40 of Telangana State Panchayat Raj Act, 1994 provides for the constitution of Functional Committees for Agriculture, Public Health, Water Supply, Sanitation, Family Planning, Education, and Communication and for any other purposes of the Act.

5. Considering the above and in supersession of orders issued earlier, Government after detailed examination hereby direct that all Gram Panchayats shall constitute at least Seven Functional Committees listed below, to achieve wholistic development of the Gram Panchayat.

- I. Sanitation and Drinking Water
- II. Health and Nutrition
- III. Education
- IV. Social Security and Poverty Reduction

- V. Natural Resource Management
- VI. Agriculture
- VII. Infrastructure

6. The composition of the Functional Committee shall be as follows:
- (a) The Chairperson of each Committee is suggested at the appropriate Functional Committee below.
 - (b) One or more Ward Members
 - (c) Self Help Group (SHG) Leader
 - (d) One representative from any Community based organisation or NGO working in Gram Panchayat area
 - (e) Any retired Government Servant living in GP area and having experience in the subject
 - (f) Concerned Gram Panchayat level / Mandal Level Officer - Convener
7. The composition of the Committees shall be decided by the Government from time to time keeping in view the priorities of the subjects and policies.
8. The co-option of Government Officers shall be by their designation and not by name.
9. The period of office of the members of Functional Committee including those who are not ward members of the Gram Panchayat shall be coterminous with the term of the Gram Panchayat.
10. Every Functional Committee shall watch the progress of implementation of works and schemes related to the concerned subject and undertake planning for effective implementation of various developmental Programmes. Each functional committee shall necessarily conceive activities that will clearly define outcomes to be achieved over a period of time.
11. The Functional Committees shall adopt the following methodology for its activities for preparation of the Village Development Plan
- Collection of related data from different sources including the representatives of the line departments implementing the programs
 - Reviews of the present status of the service
 - Inspect the village through a transect walk
 - Conduct Situational analysis
 - Use participatory methods in decision making
 - Assess Requirements of the community
 - Take stock of availability of resources
 - Prepare the plan for the Sector and allocate the resources and deliverable outcomes to be approved in the Gram Sabha.
12. The roles and responsibilities of each of the Functional Committees in the preparation of Gram Panchayat Development Plan is given as under:

I. Functional Committee on Sanitation and Drinking Water:

- (a) Sarpanch to be the Chairman of the Committee along with members given as above
- (b) The committee shall extensively interact with the rural water supply department for ensuring clean and protected water supply and construction of toilets to make the GP open defecation free. The Assistant Engineer of the RWS department shall keep the Panchayat informed of the status and development of the Rural Water Supply in the Panchayats.

- (c) It is the primary responsibility of the Gram Panchayat to maintain clean surroundings and supply pure drinking water. These are interlinked and form the foundation for public health and realization of healthy village
- (d) Panchayats will have a major role to play under the Water Grid Programme, which envisages tapped water supply to each and every household. Each household must endeavor to pay water charges for the maintenance of the scheme.
- (e) Identify and prevent leakage of water at sources, pipes and taps.
- (f) The goal shall be to provide Individual House Hold Lavatories (IHHLs) to each house in saturation mode. The sanitation plan shall cover the measures to be taken to make the Gram Panchayat Open Defecation Free (ODF). The Open Defecation Free Plan shall be prepared after a detailed survey of the households.
- (g) The Gram Panchayat shall plan for moving towards a clean village through proper Solid and Liquid Waste Management plan. This shall include measures for disposal and treatment of different types waste generated at the village level.
- (h) Prevention of water borne diseases. Most of these are either vector borne or water borne. All of these diseases can be easily prevented with proper control on the mosquito growth and preventing the contamination of drinking water sources.
- (i) This plan shall include measures for making the village free from all mosquitoes and other vectors which spread communicable diseases and steps to ensure supply of clean Drinking Water throughout the year

13 There is ample scope for convergence with schemes like Mahatma Gandhi National Employment Guarantee Scheme (MGNREGS), Rural Water Supply and Swachh Bharat Mission (SBM)

S.No.	Activity	Output/Outcomes
1	ODF Plan – survey all households to arrive at the number of houses not having toilets	Saturation of houses with IHHLs. Hygienic Village
2	Solid and Liquid Waste Management – identify dump yards, arrange for transport of garbage to dump yards through community contributions.	Garbage and dirt free Village. Clean Surroundings
3	Mosquito Control – survey of all stagnant pools of waters and drains	Prevention of Fevers like Malaria, Dengue, Chikungunya, Japanese Encephalitis (JE)
4	Cleaning and Chlorination of Drinking Water Sources – identify the sources for remedial action	Preventions of Diseases like Diarrhea, Gastro Enteritis (GE), Jaundice, Cholera

5	Coordinate the implementation of tapped water supply for each household and collection of water charges for its maintenance	Tapped water supply for each household. Water supply on demand. Reduce long effort in collecting drinking water
6	Plug leakages in the taps and pipelines	Savings of precious water

II. Functional Committee on Health and Nutrition:

- (a) Women Ward member to be the Chairman along with members of the committee as given above
- (b) The committee shall closely monitor and coordinate the work done by the Aasha workers and the ANM. It shall be the endeavor of the committee to access referral services to higher hospitals and arogyasri for major illness.
- (c) The Aasha Worker and the ANM shall report to the Functional committee and the Gram Sabha on the status of health issues of mothers, children and adults
- (d) The committee shall focus on three aspects of health care namely maternal care, child health and general health and access of health delivery services.
- (e) Focus on the Pregnant women –
 - a. Antenatal care, supply of folic acid and iron tablets;
 - b. Identification of high risk pregnancies
 - c. Motivate and ensure institutional deliveries
 - d. Registration of maternal deaths during pregnancy and up to 42 days of the delivery if any.
- (f) Child Health:
 - a. Identification malnourished children who are born below 2.5 kg weight
 - b. Review of the anganwadis, care of the malnourished children
 - c. Immunisation of the child
 - d. Registration of births and deaths among children
 - e. Prevention of child marriages
- (g) General health
 - a. Chronic diseases – such as diabetes, hypertension, TB, Cardiac, leprosy, epilepsy, paralysis, aids, asthma, fluorosis, filaria, Cancer, - take steps for referral treatment/Arogyasri Programme
 - i. Ensuring 104 services to the gram panchayat
 - ii. Review 108 services for emergency care and response
 - iii. Identify and stop brewing and consuming adulterated toddy and illicit liquor (gudumba).
- (h) Gram Panchayat to play active role in referral services to Primary Health Canters (PHC) and District Hospital or treatment under Arogyasri

S.No.	Activity	Output/Outcome
1	100% Institutional Deliveries	Reduction of Maternity Mortality Rate(MMR)

2	100% Immunization of Children	Reduction of Infant Mortality Rate
3	Services of 104, 108 and referral services	Timely treatment of Chronic diseases
4	100% identify the people with various diseases for remedial action and follow up	Ensuring health care at the village level through 104 services, referral care and linkage with Arogyasri
5	Anganwadis monitoring	Nutritious food to Mother and Child

III. Functional Committee on Education:

Quality of Human resource is a pre-requisite for success of any developmental effort. The goal shall be to achieve 100% enrollment of school going children and bring the dropout rate to zero. It is also important to ensure that all the tenth class children secure better grades for better future. It is also the responsibility of the Gram Panchayat to ensure the functional literacy of all its adult citizens. A Village Education Plan shall cover all the measures contemplated by the Gram Panchayat to achieve Enlightened Village.

1. Ensuring 100% enrolment of children (6-14 years) and retention into schools Government or Private
2. Pre-school education 3-6 year as - ensure that Anganwadis or private nurseries are teaching children under the play and learn method
3. Functioning of the Mid- Day Meal Scheme
4. Quality of education - ensure that children studying in schools are able to achieve the minimum levels of learning
5. Identifying children who need to go to a residential school, Ashram school, hostel, KGBV school etc
6. Identifying the number of illiterates and launching a program for literacy through educated members in the village

S.No	Activity	Output/Outcome
1	100% enrollment of Children (6-14) and retention of children in schools	Universal Primary Education
2	100% enrolment in pre-primary school / nursery (3-6 yrs) – learn by play method	Yearning for education in children
	Monitoring quality of education – through assessing the minimum levels of learning; quality through grades obtained by children	Better Grades and minimum levels of learning. Creating an interest in education in children
4	Monitoring of mid day meal scheme	Health, nutrition, retention of children in school
5	Improving Adult Literacy – identify the number of illiterates in the village for taking up literacy program	Enlightened Citizens and rational behavior in the village
6.	Ensuring adequate infrastructure for the school building and Anganwadis with toilets and drinking water	Well kept schools and anganwadis

IV. Functional Committee on Social Security and Poverty Reduction:

1. Preferably a Women SC /ST member to be the chairman of the committee along with other members as given above.
2. The planning process must duly include appropriate initiatives for the welfare of vulnerable, underprivileged and socially backward sections of the society. The plan shall include coverage of all welfare schemes of the Central and State Governments. Plan shall include measures to ensure coverage all eligible beneficiaries under family Benefit Schemes like insurance, Pensions, housing. The Special Component Plan (SCP) and Tribal Sub-Plan (TSP) shall be part of the GP Development Plan.

S.No.	Activity	Output/Outcome
1	Selection of the poorest of the poor beneficiaries in Gram Sabha	Coverage of only eligible beneficiaries
2	Implementation of SCSP and TSP – identify eligible beneficiaries who need to be assisted under the SCSP and TSP	Improved services to deserving section of village
3	Skill development for youth – survey and identify the youth who need skill development	Create better opportunities for meaningful jobs
4	Plugging leakages in Social Security Schemes	Ensure that the genuine and eligible beneficiary gets the benefits

V. Functional Committee on Natural Resource Management:

- (a) Sarpanch to be the Chairperson of the committee along with members as given above
- (b) The committee shall focus on the management of natural resources essential for livelihoods and safe environment. Proper management of precious natural resources is essential for sustainable agriculture and livelihoods. Reckless exploitation of nature has led to degradation of soils, depletion of ground water levels, reduction of tree cover and ultimately to climate change. It is therefore essential to bring the nature back on the track by properly planning for management of natural resources.
- (c) Soil and water conservation measures can be planned under Mahatma Gandhi National Employment Guarantee Scheme (MGNREGS), Integrated Watershed Management Programme (IWMP).
- (d) The committee shall extensively coordinate with the APO's of EGS and PO IWMP and the Field Assistant and water shed assistant at the village level,
 - I. Telangana ku Haritha Haaram – village greening plan – 40,000 plants per year for the next three years shall be planned, taken up and protected to ensure higher survival rates
 - II. Ensure the watering of saplings and survival rates
 - III. Farm/ bund / block plantations in public lands, tank foreshore areas
 - IV. Afforestation – avenue plantations on roads

- V. Water shed management works – soil and water conservation works (ridge to valley treatment under NREGA / IWMP)
- VI. Protecting irrigation tanks that have been desilted under mission Kakathiya.
- VII. These measures can be effectively dovetailed with the works taken up under Mission Kakathiya Programme for comprehensive restoration and renovation of traditional water bodies.
- VIII. Preparation of shelf of works under NREGA – with focus on natural resource management

S.No	Activity	Output/Outcome
1	Soil Conservation Works	Prevention of Soil erosion
2	Water Conservation Works – around bore wells and tanks	Improved levels of Ground Water and Soil Moisture
3	Telangana ku Haritha Haaram (THH) – planting of 40,000 trees for the next three years and ensuring better survival	Green Village. Better Environment
4	Create a shelf of works with extensive coverage of natural resources management and creation of durable assets which will be common use to the Gram Panchayat and the people	Construction of durable assets along with wage generation.
5	Ensuring timely payments for nrega wages at the GP level	Facilitates immediate payments
6	Undertake construction of Soak Pits	Liquid waste disposal in the village
7	Undertake construction of bath cum sanitary toilets 5' x 7'	Better hygiene and toilet practices

VI. Agriculture

1. Preferably the Upa-Sarpanch shall be the chairperson of the committee along with members given as above.
2. Agriculture is the primary source of livelihood for majority of the people and critical link in the production chain.
3. The focus shall be on improvement of production systems and promotion of cost effective practices like use NPM.
4. The plan shall also indicate steps for efficient supply of inputs, credit and post harvesting linkages.
 - a. Distribution of seed subsidy
 - b. Maintenance of soil health cards
 - c. Custom hiring centers and farm mechanization
 - d. Credit – accessing the VLR and Pavala Vaddi scheme and loan waiver scheme

S.No.	Activity	Output/Outcome
1	Production Systems Improvement	Cost effective Farming
2	NPM Practices	Protection of Soil Fertility. Uncontaminated Food Chain
3	Monitoring of input supply, credit	Minimizing distress
4	Post harvest linkages	Remunerative price

VII. Functional Committee on Infrastructure:

The infrastructure Committee shall prepare and develop the village Infrastructure plan of the Gram Panchayat and shall focus on the maintenance internal roads, drains, street lights and other common assets of the village. Based on the availability of resources new works shall be planned based priority of needs. The committee will have to work in close coordination with panchayat raj roads, rural water supply, CPDCL/NPDCL officials to achieve appropriate and adequate infrastructure for the village.

1. Sarpanch to be the Chairperson of the Committee in addition to members given as above.
2. Some of the activities that the functional committee can aim to achieve are:
 - (a) Aim at ensuring good internal roads by linking up funds under the PR dept.
 - (b) Undertake regular patch works and cleaning of the paths with shrubs
 - (c) Ensure that roads and drains are provided in all SC and ST colonies under SCSP and TSP funds
 - (d) Ensure that the drains are regularly cleaned
 - (e) Ensure the construction of soak pits
 - (f) Ensure adequate number of streetlights that are functioning.
 - (g) Ensure that all GP building, streetlights and motors are metered to avoid unnecessary billing.
 - (h) Ensure the savings in electricity by taking up energy efficient devices such as CFL lamps, LED lights, Solar Lights

S.No.	Activity	Output/Outcome
1	Maintenance of Roads, Drains, Street lights	Improved Public Convenience
2	Collection of Taxes and Non-Taxes	Better service delivery, Regular Payment of Staff salaries
3	Proper Maintenance of Street lighting	Public Convenience, Energy Conservation
4	Dalith Wada infrastructure plan – CC roads; drains; community halls; drinking water	Improvement in basic amenities under SCSP
5	Tandas Development plan & tribal hamlet development plan – cc roads, drains, community halls, drinking water	Improvement in basic amenities under TSP

14. All District Collectors and District Panchayat Officers are requested to ensure that Functional committees are constituted in each of the Gram Panchayat and arrangements are made to disseminate their roles and functions and the need to achieve outcomes as envisaged in this G.O. They are also requested to ensure that the composition of the functional committee and the plan of action, and outcomes and strategy are uploaded on the website at <http://tspri.cgg.gov.in> all departments are requested to give suitable instructions to their heads of departments to ensure synergy and coordination at the Gram Panchayat level.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

J. RAYMOND PETER
PRINCIPAL SECRETARY TO GOVERNMENT

To
All the District Collectors/Joint Collectors
All the Chief Executive Officers
All the District Panchayat Officers

The Project Officers, ITDA &MADA
All Special Chief Secretaries/Prl.Secretaries/ Secretaries.
All Heads of the Departments
The Commissioner PR & RD
The CEO SERP
The Commissioner Civil Supplies & EOS
The ENC RWS
The ENC PR
The Commissioner, School Education
The Commissioner, Agriculture
The Commissioner, Family Welfare
Copy to:
The PS to All Ministers, Govt. of Telangana
The PS to Chairman Planning Board.
The PS to Chief Secretary
The Addl.Secretary to CM

//FORWARDED BY ORDER//

SECTION OFFICER