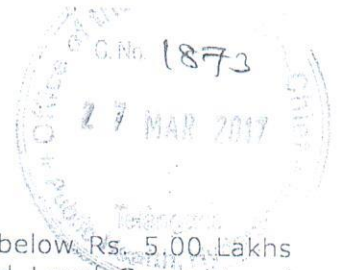


GOVERNMENT OF TELANGANA
ABSTRACT



M.A. & U.D. Department

M.A. & U.D. Department – Entrustment of works costing below Rs. 5.00 Lakhs by the registered contractors / Self Help Groups / Ward Level Committee / Resident Welfare Association (RWA) on nomination basis in all ULBs in the State - Orders – Issued.

MUNICIPAL ADMINISTRATION & URBAN DEVELOPMENT (C1) DEPARTMENT

G.O.Ms.No.91,

Dated:25-03-2017.
Read the following :

- 1.G.O.Ms.No.171, MA&UD (A1) Department, Dt.01.05.2004.
- 2.G.O.Ms.No.2, Finance (Works&Projects-F7) Department, Dt.03.02.2014.
- 3.Note Dt. 07.10.2014 of the OSD to the Minister for MA&UD.
- 4.From ENC(PH) Lr. No.262/AE/TS/Plg/2016 , dt.9.12.2016 &10-01-2017.

ORDER:

In the G.O. 1st read above, orders were issued, agreeing for the adoption of eprocurement in all the ULBs, PH Engineering Department, APUSP, HMWS&SB and UDAs in respect of works / material costing above Rs.1.00 Lakh taken up with the Government funds (including HUDCO / Municipal Corporations) subject to certain conditions.

2. Whereas, in G.O. 2nd read above, Government have issued orders that, for all the works and material procurement (for works and for stationery / livery supplies for offices etc.) costing Rs.1.00 Lakh and above the e-procurement platform should be adapted, so as to enhance transparency and bring uniformity across all the Departments.

3. In the reference 3rd read above the Engineer-in-Chief (PH), Hyderabad has submitted a proposal for entrustment of works costing below Rs.5.00 Lakhs to the Registered Contractors / Self Help Groups (SHGs) / Ward Level Committee / Resident Welfare Association (RWA) on nomination basis dispensing with the tenders on e-procurement, for administrative convenience in implementation of urgent maintenance of works and public utility works in the Urban Local Bodies in the State

4. Government after careful examination of the matter hereby issue orders for entrustment of works costing below Rs.5.00 Lakhs to the Registered Contractors / Self Help Groups (SHGs) / Ward Level Committee / Resident Welfare Association (RWA) on nomination basis dispensing with the tenders on e-procurement, for administrative convenience in implementation of urgent maintenance of works and public utility works in the Urban Local Bodies in the State with the following guidelines:

- i) The works of urgent nature up to the above monitory limit can be entrusted to Registered Contractors / Ward Level Committee (WLC) / Resident Welfare Association (RWA)/Self Help Groups (SHG) ;
- ii) A Committee consisting of District Collector, Commissioner & Senior Most Engineer in the ULB shall nominate the Registered Contractor / WLC/RWA/SHG. In case of Greater Hyderabad Municipal Corporation, the Commissioner, Chief Engineer and Zonal Commissioner concerned shall nominate;
- iii) In case of registered contractors, the works shall be entrusted @ 5% less than the estimated cost. In case the trend of tender discount is more than 5%, the Committee may entrust the work at higher discount than 5%;

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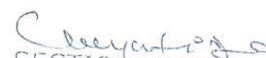
- iv) The registered contractors shall be entrusted with works on a roaster basis as per a roaster maintained by ULB. In Municipal Corporation, the roaster can be maintained zone/circle wise;
 - v) In case of Ward Level Committees / Residential Welfare Associations, the Commissioner shall encourage them to share a part of the cost to encourage people's participation in the work;
 - vi) In case of Self Help Groups, they shall be encouraged to keep the profit from the work as savings in their account for internal lending. The Commissioner shall monitor the savings in Self Help Groups out of works;
 - vii) Under no circumstances, the work shall be grounded prior to issue of Administrative Sanction by the competent authority;
 - viii) Current SSR rates shall be adopted;
 - ix) No work should be deliberately split to bring them within Rs.5.00 Lakhs limit. Any such action if noticed shall be liable for severe disciplinary action against concerned;
 - x) Local labor and local material should be given priority in execution of works;
 - xi) The President / Chair Person of the Ward Level Committee / RWA/ SHG shall authorize a member of the group to perform all legal formalities on behalf of the Committee / Association / Group like entering into agreement, claiming bills, receiving payments etc.;
 - xii) Minimum three meetings of Committee/Association/Group shall be conducted i.e., first one before grounding the works for planning and execution, second, during the progress of the work to have interim review and finally the third meeting after completion of the work for finalizing accounts;
 - xiii) All the major events shall be documented. Digital Photographs of works / sites shall be taken before start / during execution / after completion of the work and also of meeting; and
 - xiv) Recording Measurements, Check Measurements, Quality Check etc., shall be as per Departmental norms and procedures.
5. The Engineer-in-Chief (PH), Hyderabad shall take further necessary action, accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

NAVIN MITTAL
SECRETARY TO GOVERNMENT

To
~~The~~ Engineer-in-Chief (Public Health), Hyderabad.
The Commissioner, Greater Hyderabad Municipal Corporation, Hyderabad.
All the Commissioners through the Director of Municipal Administration.
Copy to:
The OSD to Hon'ble Minister (MA&UD)
The P.S. to Secretary to Government, MA&UD Department.
Sf/Sc.

// FORWARDED BY ORDER//


SECTION OFFICER