

MOST IMPORTANT

**GOVERNMENT OF TELANGANA
MUNICIPAL ADMINISTRATION DEPARTMENT**

O/o Director of Municipal Administration, 640, A.C. Guards,
Hyderabad.

CIRCULAR

Roc.No. 61897/2018/D1, 22/12/2018

Sub:- Municipal Administration Department – Telangana Municipalities (Preparation of Budget, Allotment and Transfer of Funds) Rules, 1967 – Preparation and submission of budget proposals by 61 newly constituted Municipalities in the State – Instructions – Issued.

Ref:- 1. G.O.Ms.No. 619 MA & UD Dept, dt. 07.10.1967
2. G.O.Ms.No. 204 MA & UD Dept, dt. 03.08.2004

The attention of all the Municipal Commissioners in the State is invited to the references cited and they are informed that Government vide G.O.Ms.No. 619 MA & UD Dept, dt. 07.10.1967 issued the Andhra Pradesh Municipalities (Preparation of Budget, Allotment and Transfer of Funds) Rules, 1967 adopted by Telangana State. The Municipal Commissioner shall in each year prepare budget estimates of their respective Municipalities showing the probable receipts and expenditure during the coming year. The budget estimates shall be placed before the Council ordinarily not later than 15th of November. After approval, the same shall be submitted to the Director of Municipal Administration through the District Collector concerned not later than 31st December each year.

2. In the reference 2nd cited, Government delegated powers to the Director of Municipal Administration for sanction of Budget Estimates and Revised Budget Estimates of all Municipalities submitted through the District Collectors concerned without sending them to Government.

3. The detailed procedure and prescribed formats for preparation and submission of Budget Estimates are indicated in the said rules. The budget proposals so prepared by the Municipal Commissioners shall have to be

submitted to the Director of Municipal Administration for approval through the District Collector concerned.

4. The Municipal Commissioners are therefore directed to prepare and submit the Budget Estimates of their respective Municipalities immediately to this office through the District Collectors concerned for examination and according approval for the same.

5. This shall be treated as MOST IMPORTANT.

SREEDEVI T K
DIRECTOR OF MPL ADMN

Encl:- (1) G.O.Ms.No. 619 MA & UD Dept,
dt. 07.10.1967
(2) G.O.Ms.No. 204 MA & UD Dept,
dt. 03.08.2004

To
All the Municipal Commissioners in the State

All the Regional Director-cum-Appellate Commissioners of Municipal Administration in the State

Copy to all the Collectors and District Magistrates in the State

Copy submitted to the Principal Secretary to Government, MA & UD Department, Telnagana Secretariat, Hyderabad

Signature valid

Digitally signed by DR T K
SREEDEVI
Date: 2018.12.22 09:54:27 IST
Reason: Approved