

**GOVERNMENT OF TELANGANA**  
**MUNICIPAL ADMINISTRATION DEPARTMENT**

From  
Dr.T.K.Sreedevi, IAS.,  
Director of  
Municipal Administration,  
A.C.Guards,  
HYDERABAD.

To  
All the ULBs in the State.  
(except GHMC).

**Lr.Roc.No.3211/2018/B3, 08/02/2018**

*Sir / Madam,*

Sub:- C&DMA – Maintain only three P.D. Accounts i.e.  
8448-102-03-001, 8448-102-03-002 and 8448-102-03-003 as  
per Rules in force and close all other Bank Accounts immediately  
and transfer the closed Bank Account amount in to 8448-102-03-001  
Account – Certain instructions – Issued – Reg.

Ref:- 1.G.O.Ms.No.188, Fin(Budget) Dept., Dated:27.12.2017.  
2.Govt.(MA&UD Dept)Memo.No.16660/B&G.1/2017,  
Dated:30.12.2017.

\* \* \*

I invite your attention to the references cited.

2. In the reference 1st cited, the Government have stated that the Finance Department frequently requesting the Departments to furnish their Bank account details, some of the Departments have furnished the bank details, but most of the departments are not furnishing the details. Therefore, all the departments were requested to furnish the all Bank Accounts details in Proforma-R7. All the Accounts which are not furnished treated as personal accounts and Finance Department will instruct the all Banks to not operate such accounts on Government behalf.

3. Therefore, all the ULBs have been requested to furnish Bank Account details of each ULB (in proforma-R7). Accordingly, all the ULBs have furnished the Bank Account

details. As seen from the Bank Account details of ULBs the undersigned has noticed that all ULBs are maintaining No.of Bank Accounts in different Banks with meagre amount (example Rs.238.00, Rs.247.00 and Rs.828.00 etc) which is against the procedure.

4. Therefore, the Municipal Commissioners of all ULBs in the State (except GHMC) are hereby directed to maintain only three P.D.Accounts i.e.8448-102-03-001, 8448-102-03-002 and 8448-102-03-003 as per Rules in force and close all other Bank Accounts except ICICI Bank and HDFC Bank Accounts which are opened under DPMS and Swatch Bharath Account immediately and transfer the closed Bank Account amount in to 8448-102-03-001 Account positively and report compliance, if not compliance within (10) days necessary disciplinary action will be initiated against the Municipal Commissioners concerned.

(This has approval of the DMA)

Yours faithfully,

**ANURADHA P**

**ADDITIONAL DIRECTOR**

Copy to the Regional Director-cum-Appellate Commissioner of Municipal Administration, Warangal and Hyderabad with a request to persue the mater with all the Municipal Commissioners concerned and ensure strict compliance of the instructions.

**Signature valid**

Digitally signed by P  
ANURADHA  
Date: 2018.02.08 15:46:30 IST  
Reason: Approved