

**GOVERNMENT OF TELANGANA  
MUNICIPAL ADMINISTRATION DEPARTMENT**

Office of the  
Commissioner & Director of  
Municipal Administration  
Telangana, Hyderabad.

**CIRCULAR**

**No.CDMA-H2/ELPL/MAAR/8/2017-MAARC SEC-CDMA-Part(2),**

**Dt: 29/08/2017**

**Sub:** C&DMA – ULBs - Improving Financial discipline in ULBs (72)  
– Appointment of Institute of Public Auditors of India for  
third party process audit – Statutory Deductions– Instructions  
Issued – Reg.

**Ref:** Report of the Study of Business Process in certain ULBs  
conducted by Institute of Public Auditors of India (IPAI), Hyd.

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In view of the report of the Study of the Business Process in the ULBs conducted by the Institute of Public Auditors of India, Hyderabad, it is brought to notice that there is abnormal delay in remittance of Statutory deductions. Statutory deductions shall be remitted to the concerned deposits within the due date. Delay of remittance causes penalties and damages for which the concerned Municipal Commissioners and concerned Accounts Personnel only shall be responsible. The Statutory Deductions such as IT, VAT/GST, Seignorage charges, Labour cess, EPF and ESI etc shall be remitted to the concerned Department in the succeeding month with in the stipulated dates.

2. The compliance report shall be submitted to this office within one week from the date of receipt of this circular, failure to do so, action will be initiated against them as per rules.

**SREEDEVI T K  
DIRECTOR OF MPL ADMN**

To  
All the Commissioners of the Municipalities in the State

Copy to  
Hyderabad and Warangal  
**Signature valid**

Digitally signed by DR T K  
SREEDEVI  
Date: . . . : IST  
Reason: Approved