

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

PUBLIC SERVICES – Andhra Pradesh State Audit Subordinate Service Rules – Reissued.

FINANCRE & PLANNING (F.W. ADMN.II) DEPARTMENT

G.O.Ms.No.213

Dated: 18-07-2006

Read the following:-

1. G.O.Ms.No. 427 Fin & Plg (F W Admn. -I) department, dt:28-9-1976.
2. G.O.Ms.No. 315 Fin & Plg (Finance Wing Administration-II) department, dt:28-9-1976.
3. Lr.No. 823/RR/I/99 dt:20-2-1999 of the Andhra Pradesh Public Service Commission.
4. G.O.Ms.No. 130 Finance & Planning (F W Admn. -II) department, dt:08-09-2000.
5. G.O.Ms.No. 137 Fin & Plg (F W Admn-II) department, dt:25-09-2000.

**ORDER:**

The following notification will be published in the Andhra Pradesh Gazette.

**NOTIFICATION**

In exercise of the powers conferred by Sub-Section (1) of Section 16 of the Andhra Pradesh State Audit Act, 1989 (Act No.9 of 1989) and in supersession of the Andhra Pradesh Local Fund Audit Subordinate Service Rules issued in G.O.Ms.No.315, Finance and Planning (Finance Wing Administration-II) Department dated the 7<sup>th</sup> December, 1979, the Governor of Andhra Pradesh hereby makes the following rules for the Andhra Pradesh State Audit Subordinate Service.

**RULES**

1. **SHORT TITLE AND COMMENCEMENT:**

- (1) These rules may be called the Andhra Pradesh State Audit Subordinate Service Rules, 2006.
- (2) They shall come into force with immediate effect.

2. **CONSTITUTION:**

The service shall consist of the following categories of posts, namely:-

Category 1 : Senior Auditor

Category 2 : Junior Auditor

### 3. METHOD OF APPOINTMENT AND APPOINTING AUTHORITY:

Subject to the other provisions in these rules, the method of appointment for the categories specified in Column (1) of the Table below shall be as specified in Column (2) opposite thereto and the competent authority to make the appointments shall be the authority as specified in column (3) thereof:-

**TABLE**

<b>Category</b>	<b>Method of Appointment</b>	<b>Appointing Authority</b>
<b>(1)</b>	<b>(2)</b>	<b>(3)</b>
1. Senior Auditor	(i) By Direct recruitment (ii) By promotion from category 2 Junior Auditor (iii) By appointment by transfer from Typists/Junior Stenographers working in the State Audit Department.	Deputy Director, State Audit/Regional Deputy Director of State Audit of the Region concerned.
2. Junior Auditor	(i) By Direct recruitment. (ii) By transfer from the category of Typists/Junior Stenographers working in the State Audit Department. (iii) By appointment by transfer from among the Record Assistants working in the State Audit Department. (iv) By appointment by transfer from among the Attenders working in the State Audit Department.	(1) District Audit Officer, State Audit in each District. (2) Deputy Director, State Audit, Andhra University, Waltair in respect of his Office. (3) Deputy Director, State Audit, Osmania University, Hyderabad in respect of his Office. (4) Deputy Director, State Audit, Tirumala Tirupati Devasthanams, Tirupati in respect of his Office

**NOTE:** (a) The appointment by the above methods in respect of the posts of Senior Auditor shall be made in a unit of 9 vacancies as follows:-

- 1<sup>st</sup> Vacancy - Direct Recruitment
- 2<sup>nd</sup> Vacancy - Direct Recruitment
- 3<sup>rd</sup> Vacancy - By promotion from the category of Junior Auditor
- 4<sup>th</sup> Vacancy - Direct Recruitment
- 5<sup>th</sup> Vacancy - Direct Recruitment
- 6<sup>th</sup> Vacancy - By appointment by transfer from the

category of Typist/Junior Stenographer.

- 7<sup>th</sup> Vacancy - Direct Recruitment  
 8<sup>th</sup> Vacancy - Direct Recruitment  
 9<sup>th</sup> Vacancy - By promotion from the Category of Junior Auditor

Provided that in every fourth cycle, the turn at the 6<sup>th</sup> vacancy shall go to Typist/Junior Stenographer of the Directorate.

(b) The appointment by the above methods in respect of the posts of Junior Auditor shall be as follows:

- 1<sup>st</sup> Vacancy - Typist/Steno-Typist  
 2<sup>nd</sup> Vacancy - Record Assistant/Attender  
 3<sup>rd</sup> Vacancy - Direct Recruitment  
 4<sup>th</sup> Vacancy - Direct Recruitment  
 5<sup>th</sup> Vacancy - Direct Recruitment  
 6<sup>th</sup> Vacancy - Direct Recruitment

**NOTE:** Provided that, if for any reason, a vacancy in a cycle cannot be filled for want of eligible and qualified candidates, such vacancy arising against a particular turn shall be allowed to lapse.

4. **AGE:**

No person shall be eligible for appointment by direct recruitment to the various posts if he or she has completed 28 years of age on the first day of July of the year in which the notification for selection is made.

5. **RESERVATION OF APPOINTMENT:**

- (a) The rule of reservation under Rule 22 and 22 (A) of the Andhra Pradesh State and Subordinate Service Rules, 1996 shall apply.
- (b) In the matter of direct recruitment Women candidates shall be selected to an extent of at least 33 1/3 % of posts in each category of O.C., B.C., S.C., S.T. Physically Handicapped and Ex-Serviceman quota.

Provided that if sufficient number of Women candidates are not available, such vacancies may be filled by men candidates.

**6. QUALIFICATION:**

No person shall be eligible for appointment to the category specified in column (1) of the annexure by the method specified in the corresponding entry in Column (2) thereof, unless he possesses the qualification specified in the corresponding entry in Column (3) thereof.

**7. PROBATION:**

- (a) A person appointed to any of the posts by direct recruitment shall, from the date of joining duty, be on probation for a total period of two years on duty within a continuous period of three years.
- (b) A person appointed to any of the posts by promotion or by recruitment by transfer, shall from the date on which he commences his probation from the date of joining duty be on probation for a total period of one year on duty within a continuous period of two years.

Provided that in the case of Typists and Junior Stenographers working in the State Audit Department who are approved probationers in that category and who are appointed by transfer as Junior Auditors, it shall not be necessary for them to be on probation again in the category of Junior Auditors and shall be deemed to be an approved probationer in the category of Junior Auditor.

**8. MINIMUM SERVICE:**

- (1) No person shall be eligible for appointment by promotion unless he has put in not less than three years of service in the category from which the promotion is made.
- (2) In the case of Typists and Junior Stenographers, they shall have put in not less than three years of service from the date of commencement of probation in their respective category, for appointment by transfer to the category of Senior Auditor.
- (3) In the case of promotion to the category of Senior Auditor from the category of Junior Auditor, in respect of persons appointed as Junior Auditors by transfer from the post of Typist/Junior Stenographer, they shall have put in not less than three years of service in both the posts of Typist/Junior Stenographer and Junior Auditor put together, from the date of commencement of probation in the category of Typist/Junior Stenographer.
- (4) In the case of Record Assistants and Attenders, they shall have put in not less than five years of service from the date of commencement of probation in the

respective category for appointment by transfer to the category of Junior Auditor.

9. **TRAINING:**

(a) A person appointed to the service by direct recruitment shall immediately on appointment undergo training for a period of four months in Accounts and Audit procedures in Dr.Marri Chenna Reddy Institute of Human Resources Development, Andhra Pradesh, Hyderabad.

(b) Every candidate appointed by direct recruitment shall before undergoing training execute an agreement in the proper form with two sureties binding himself

(i) to undergo training for a period of four months as provided in clause (a);

(ii) to serve in the State Audit Department for a minimum period of three years on duty after completion of training; and

(iii) to refund to the State Government the total amount drawn by him as pay and allowances excluding traveling allowances while undergoing training, in case he fails to fulfill any of the aforesaid conditions and if he discontinues the training or is discharged from training course for misconduct or any other reason or if he seeks employment outside the State Government.

(c) A person appointed by direct recruitment and sent for training shall be eligible to draw the minimum of the scale of pay with usual allowances admissible to the post to which he has been recruited.

Provided that Senior Auditors allotted by the Andhra Pradesh Public Service Commission and appointed initially under General Rule 10(a) of the Andhra Pradesh State and Subordinate Service Rules, pending imparting induction training and deputed to training later, shall be eligible for the pay drawn immediately before deputation to training during the training period;

(c) The period of training shall count for probation, seniority, increments, pension and leave.

10. **TESTS:**

Every person appointed by direct recruitment as Senior Auditor shall pass the State Audit Departmental Test within the period of probation.

**UNIT OF APPOINTMENT:**

For purpose of recruitment, appointment, discharge for want of vacancy, seniority, promotion, transfer and appointment as full member, the unit of appointment shall be as specified in the table below:

T A B L E

Category/ Class (1)	Post (2)	Unit of Appointment (3)
Category-1	Senior Auditor	UNIT-I-ZONE-I Districts of Srikakulam, Visakhapatnam and Vizianagaram.  UNIT-II-ZONE-II Districts of East Godavari, West Godavari and Krishna  UNIT-III-ZONE-III Districts of Guntur, Prakasam and Nellore  UNIT-IV-ZONE-IV Districts of Ananthapur, Kurnool, Cuddapah and Chittoor  UNIT-V-ZONE-V Districts of Karimnagar, Khammam, Adilabad and Warangal  UNIT-VI-ZONE-VI Districts of Mahaboobnagar, Nalgonda, Medak, Nizamabad and Ranga reddy
Category-2	Junior Auditor	1. District 2. Deputy Director of State Audit, Tirumala Tirupati Devasthanams, Tirupati. 3. The Deputy Director of State Audit, Andhra University, Waltair. 4. The Deputy Director of State Audit, Osmania University, Hyderabad.

Provided that the posts in the above categories in the office of the Director of State Audit and attached offices shall be filled in by persons from the corresponding units of appointments in the ratio of the basic cadre strength of the posts in each of the unit. The persons so drawn from the units are liable to be transferred back to their respective units.

## **12. TRANSFER AND POSTINGS:**

The Deputy Director of State Audit in the case of Senior Auditors and District Audit Officers of State Audit in the case of Junior Auditors shall be the authorities competent to effect Transfers and postings within the unit specified in Column (3) of the table under Rule 11. The transfers of the persons to and from the Directorate shall be made by the Director.

**13. SAVINGS:**

Nothing in these rules shall affect the appointment made in accordance with the repealed rules issued earlier.

**ANNEXURE****(See Rule – 6)**

<b>Category</b>	<b>Method of appointment</b>	<b>Qualification</b>
(1)	(2)	(3)
<b>1. Senior Auditor</b>	i.)By Direct Recruitment	Must poses a Degree of a University in India established or incorporated by or under a Central Act or a State Act or any other equivalent qualification.
	ii). By promotion	Must have passed the State Audit Departmental Tests
	iii). Appointment by transfer from the category of Typists /Junior Stenographers working in the State Audit Department.	i) Must have undergone training prescribed for direct recruits to the post of Senior Auditor. ii) Must have passed State Audit Departmental Test.
<b>2. Junior Auditor</b>	i.) By Direct Recruitment	(i) (a). A pass in Intermediate Examination or any equivalent examination (b). Preference shall be given to the pass-outs of Intermediate Vocational Courses in (i) Office Assistantship and (ii) Accounting and Taxation
	ii). By transfer from the category of Typists /Junior Stenographers working in the State Audit Department.	Must have undergone the training prescribed for direct recruits to the post of Junior Auditor.  Provided further that typists, Junior Stenographers who have put in a service of not less than three years and passed Departmental Tests of State Audit Department conducted by the Andhra Pradesh Public Service commission are

	<p>iii. By transfer from the category of Record Assistant and Attender working in the State Audit Department.</p>	<p>exempted from undergoing the training for the purpose of appointment by transfer as Junior Auditor.</p> <p>(i) A pass in Intermediate examination or any equivalent examination.</p> <p>(ii) Must have undergone training prescribed for direct recruits to the post of Junior Auditor</p>
--	---	---

RANJEEV R. ACHARYA,  
SECRETARY TO GOVERNMENT(FP)

To

The Commissioner, Printing, Stationery & Stores Purchase (Pts.Wing) Department, Hyderabad with a request to publish in the A.P.Gazette Extraordinary and supply 500 copies for distribution.

All the Departments of Secretariat (10 copies).

All the Heads of Departments.

All the Collectors & District Magistrates.

The Registrar, High court of Andhra Pradesh, Hyderabad.

The Secretary to Governor of Andhra Pradesh, Hyderabad.

The Secretary, Andhra Pradesh Public Service Commission, Hyderabad (10 copies)

All Service Sections in General Administration Department.

Copy to:

Law (E) Department.

All Commissioners of Municipal Corporations in the State.

All the Executive Officers of DevasthanamsintheState.

All the Registrar of Universities

The Director General, Dr.M.Chenna Reddy Human Resources Development Institute of Andhra Pradesh, Hyderabad.

//FORWARDED::BY ORDER//

SECTION OFFICER