

**GOVERNMENT OF TELANGANA**  
**Office of the Commissioner, Panchayat Raj & Rural Development**  
Urdu Hall Lane, Himayatnagar, Hyderabad – 500 029

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CIRCULAR No: CPRRE-EPTS/3/2020(e-Gov)

Dated 15 February 2021

Sub: E Panchayat – Palle Pragathi – Daily Sanitation Report – Sanction of Monthly Data Charges to Panchayat Secretaries – Reg.

Ref: Panchayat Raj Act 2018 Section 43 (5) (ii)

1. The Panchayat Secretary of a Gram Panchayat has to discharge the duties and responsibilities prescribed under Section 43 of Telangana Panchayat Raj Act 2018 and report the same for display in public domain.

2. In order to enable the Panchayat Secretaries to discharge his duties and responsibilities effectively and to improve the functioning of Gram Panchayats and Panchayat Secretaries, the Government launched a Palle Pragathi Mobile App for Panchayat Secretary for reporting Daily Sanitation and Progress of Monthly Activities.

3. The Daily Sanitation Activities such as cleaning of Roads, Drains, Institutions, status of household level segregation, waste collection & process of waste, functioning of Street Lights etc are to be reported by Panchayat Secretary every working day anytime between 7 am to 7pm.

4. The Monthly Activity Summary Report on Nursery, Plantation, Segregation Shed, Crematoriums, GP Administration & Records, Certificates & Approvals, Receipts and Expenditure etc are to be reported by Panchayat Secretary once in a month between 21st to the last date of the month.

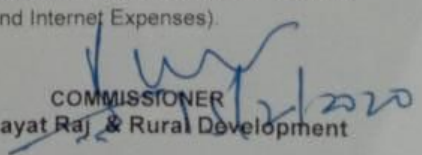
5. In view of the above to facilitate the ease of reporting by Panchayat Secretaries on Palle Pragathi PS mobile app an amount of Rs 500-00 (Rupees five hundred only) per month to every Panchayat Secretary is allowed towards Data Charges. The Panchayat Secretary of concerned Gram Panchayat can claim the Data Charges on monthly basis based on meeting the following two criteria mandatorily.

- a. Reporting of Daily Sanitation minimum 20 Days in a month on the PS App
- AND**
- b. Minimum 4 Days reporting of Daily Sanitation in a week on the PS App.

6. The permission of monthly data charges will be effective from 1<sup>st</sup> November 2020.

7. The monthly data charges shall be claimed by Panchayat Secretary after obtaining approval through GP Resolution.

8. The amount Rs 500-00 (Rupees five hundred only) shall be met from the GP General Funds (Establishment / Miscellaneous – Office Telephone and Internet Expenses).

  
COMMISSIONER  
Panchayat Raj & Rural Development

To

All the Panchayat Secretaries through concerned District Panchayat Officer (DPOs).

Copy to the Dy Commissioner (Panchayats) for information  
Copy to the Dy Commissioner (Mandals) for information  
Copy to all the Addl Collectors (Local Bodies) for information.  
Copy to all the District Collectors for information.